



NOTICE OF MEETING

**PORTCHESTER CREMATORIUM JOINT
COMMITTEE**

MONDAY 3 DECEMBER 2007 AT 2.00 PM

**CONFERENCE ROOM A,
(THE DUISBURG ROOM)
FLOOR 2, CIVIC OFFICES,
GUILDHALL SQUARE, PORTSMOUTH**

Telephone enquiries to John Haskell, 023 9283 4055

(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

Membership of the Joint Committee - 2007/08:

Gosport Borough Council

Councillor Peter Edgar
Councillor John Train
(Vice Chairman)

Havant Borough Council

Councillor Anthony Briggs
(Chairman)
Councillor Dave Collins

Fareham Borough Council

Councillor Brian Bayford
Councillor Mrs Connie Hockley

Portsmouth City Council

Councillor Jason Fazackarley
Councillor Paula Riches

A G E N D A

- 1 Declarations of Members' Interests**
- 2 Apologies for Absence**
- 3 Minutes of the Meeting held on 24 September 2007**
- ... Attached

4 Matters Arising from the Minutes not specifically referred to on the Agenda

5 Clerk's Items

The Clerk to the Joint Committee will report on any matters requiring attention.

6. Annual Statement of Accounts 2006/07 and Annual Audit and Inspection Letter to Members

... The purpose of the attached report from the Treasurer is to advise that the annual statement of accounts for 2006/07 has now been audited and the Annual Audit and Inspection letter to members has been received which is included as an appendix to the report.

RECOMMENDED that the Joint Committee note the contents of the Annual Statement of Accounts, and Audit and Inspection letter to members for 2006/07.

7 Revenue Budget 2008/09

... The purpose of the attached report from the Treasurer is to set out the revenue budget and repairs and renewals programme for 2007/08 and 2008/09, together with a review of fees and charges. The revised capital works programme for 2007/08 and future years has also been included for consideration at Appendix E to the report.

RECOMMENDED (a) That expenditure of £74,500 in 2008/09 to be financed from the repairs and renewals fund as detailed in Appendix D is approved;

(b) That the proposed charges as set out in Appendices B and C be approved from 1 April 2008;

(c) That the estimates as set out in Appendix A be approved subject to the Committee's decisions in respect of the recommendations (a and b) above;

(d) That members give consideration to the revised capital works programme for 2007/08 and future years, as set out in Appendix E.

8 Engineer and Surveyor's Report - Planned Maintenance Programme - Progress Report

... The report of the Engineer and Surveyor, dealing with progress being made on the planned maintenance programme, is attached.

RECOMMENDED that the Joint Committee note the contents of the report.

9 Manager and Registrar's Report

- ... (a) General Report attached
- (b) Any other items of topical interest

10 Horticultural Consultant's Report

- ... The Horticultural Consultant's report is attached.

11 Date of Next Meeting

To note that the next meeting will be held on Monday 3 March 2008 at 2pm in Civic Offices, Fareham.

JH/DMF
23 November 2007
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